



Saturday 1st June 2019



Stallholder Expression of Interest

sue@scottdawson.co.uk - 07841 471900

 www.twitter.com/AccringtonFood

Stallholder Application

Business name:			
Contact Name:			
Company Address			
Postcode			
Tel No			
Email			
Website			
Twitter			
Facebook			
Local Authority registered with			
Kitchen Food Hygiene Rating (food producers this is mandatory- nothing less than a 4 rating will be acceptable)			
Company Invoice Name (if different)			
Company Invoice Address and Postcode (if different)			
Main product description/s			
How long have you been trading?	Years	Months	
Awards won since 2011?	Product	Award	Year

Lancashire producer collaboration. Please state from whom you buy your core ingredients.	
Are you interested in sponsoring the event in some way?	Yes <input type="checkbox"/> No <input type="checkbox"/>
ALL stands, set up is Saturday 1st June by 8.00am in pre-designated area only.	

MUST BE RETURNED WITH RELEVANT DOCUMENTS

**FULL PAYMENT BY 30th APRIL 2019 PAYABLE TO Scott Dawson Advertising Ltd
THIS WILL SECURE YOUR PLACE AND IS NON-REFUNDABLE**

By submitting this form you are agreeing to the Festival's Terms & Conditions (below).

Stands open from 10.00am until 4.00pm

STAND INFORMATION – YOU NEED TO PROVIDE YOUR OWN OUTDOOR TABLES/GAZEBO/COVER WITH APPROPRIATE WEIGHTS TO SECURE GAZEBO

STAND SPACE IS 3M X 3M WITH ONE OPEN SIDE ONLY. IF YOU REQUIRE A LARGER STAND AT AN EXTRA COST, PLEASE CALL 01282 426846 TO SPEAK TO SUE LAWSON

Full payment to be made by 30th April 2019, payable to Scott Dawson Advertising Ltd.		
• Pitch Type	Please circle answer and enter information if required	Total
3m x 3m Pitch with electricity £173+ (see following sheet for additional costs)		£
Standard 3m x 3m pitch without electricity @ £128		£
Size of area required , including clearance (NB standard pitch is 3m x 3m, larger areas will incur additional costs) Each additional 1m required will be £40 extra. Eg. 4m x 3m is £40 extra, 4m x 4m is £80 extra Size: m x m		£

- PLEASE NOTE STAND SIZES ARE STRICTLY 3M X 3M UNLESS AGREED AT BOOKING TIME.
- ALL VEHICLES TO BE OFF THE MAIN AREA BY 9.00AM AND ANY ARRIVALS AFTER 9.00AM MAY BE REFUSED VEHICULAR ACCESS DUE TO ROAD CLOSURES

Optional Extras to be added to pitch cost of £173

Item	Qty	Plug Type	Individual Power Requirement	Total KW Needed
Deep Fat Fryer	1	16 amp Ceeform blue plug	2.2KW	2.2
Till	1	Standard 3 pin	100W	0.1
Oven	1	32 amp Ceeform blue plug	8KW	8.0
			Total	10.3KW

Please list each item requiring electricity and its individual KW usage

Item	Qty	Plug Type	Individual Power Requirement	Total KW Needed
			Total Power Requirements	KW

Electricity Pricing Structure- please select your power requirements	Total Power Required	Costs	Total Costs
Up to 3KW		£45	
Up to 6KW		£80	
Up to 9KW		£100	
Up to 12KW		£120	
Up to 15KW		£150	
Please note that electricity is vatable		Total cost + VAT	£

You are required to supply:

- Risk Assessment for your stand (including fire if using fire, electric or gas)
- Public Liability Insurance - minimum cover of £5,000,000 and cover dates must be on your copy
- Kitchen Food Hygiene Rating – those with none, or fewer than a 4 rating will NOT be accepted
- Gas Safety Check – which will be sent to you nearer the time to bring to the event
- [PAT tested equipment checklist/certificate/labels](#) click here to see why we ask for this to be done.

Alcohol, by permission only. You will require a [TENS licence from Hyndburn BC Licensing](#) which is your responsibility – you need to apply at least 10 days prior to the event.

Declaration by Exhibitor:

This is my/our contract for stands and other requirements at Accrington Food Festival 2019 and I accept that its completion does not itself constitute acceptance by the organiser. If the organisers notify me that my/our contract for space is accepted, a contract will be formed between me/us and the organisers, in which event I/we agree to be bound by the exhibitor Terms & Conditions outlined by Accrington Food Festival (which I have read and understood) which form part of this agreement. In particular, I fully understand and accept the terms and conditions dealing with postponement, cancellation, deposits are non- refundable etc. and dealing with the apportionment of liability.

Name: _____ Position: _____

Signature: _____ Date: _____

PAYMENT

All payments should be made payable to Scott Dawson Advertising Ltd or via BACS: Sort code 05 03 53 / Account No. 23506574

SEND BY 30th APRIL 2019:

- **FULL PAYMENT**
- **STAND RISK ASSESSMENT**
- **PUBLIC LIABILITY INSURANCE CERTIFICATE COPY**
- **FOOD HYGIENE SCHEME KITCHEN RATING – 4* or more**

Send to:

Sue Lawson
 Scott Dawson Advertising Ltd
 Dawson Court
 Billington Road
 Burnley
 BB11 5BW

VIA EMAIL with PDFs of your paperwork to sue@scottdawson.co.uk

Exhibitor Questions/Queries: Sue, Festival Coordinator: 07841 471900