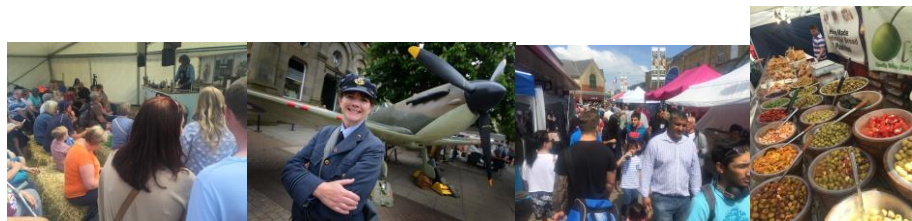




Saturday 3rd June 2017



Stallholder Expression of Interest

sue@scottdawson.co.uk - 07841 471900

 www.twitter.com/AccringtonFood



Stallholder Application

Business name:	
Contact Name:	
Company Address	
Postcode	
Tel No	
Email	
Website	
Twitter	
Facebook	
Local Authority registered with	
Kitchen Food Hygiene Rating (food producers this is mandatory- nothing less than a 4 rating will be acceptable)	
Company Invoice Name (if different)	
Company Invoice Address and Postcode (if different)	
Main product description/s	
How long have you been trading?	Years Months
Awards won since 2011?	Product Award Year



Lancashire producer collaboration. Please state from whom you buy your core ingredients.	
Are you interested in sponsoring the event in some way?	Yes <input type="checkbox"/> No <input type="checkbox"/>
ALL stands, set up is Saturday 3 rd June by 8.00am in pre-designated area only.	

MUST BE RETURNED WITH RELEVANT DOCUMENTS

50% STAND DEPOSIT REQUIRED ON ORDERING IF PRIOR TO 31st MARCH 2017

PAYABLE TO Scott Dawson Advertising Ltd, BALANCE BY 15th MAY 2017

By submitting this form you are agreeing to the Festival's Terms & Conditions (below).

Stands open from 9:30am until 4.00pm

STAND INFORMATION – YOU NEED TO PROVIDE YOUR OWN OUTDOOR TABLES/GAZEBO/COVER WITH APPROPRIATE WEIGHTS TO SECURE GAZEBO

IF YOU REQUIRE A LARGER STAND PLEASE CALL 07841 471900 TO SPEAK TO SUE

50% minimum deposit required of total stand price on ordering if prior to March 31st, payable to Scott Dawson Advertising Ltd, balance by 15 May 2017		
Pitch Type	Please circle answer and enter information if required	Total
Premium position with electricity @ £169		£
Standard pitch without electricity @ £128		£
You are responsible for your own gazebo/weights and equipment	Gazebo Size: (including any clearance)	
Please confirm number of sockets required and ampage	Number of sockets: Ampage:	



Total MINIMUM OF 50% stand deposit by 31 st March 2017 by cheque made payable to Scott Dawson Advertising Ltd, balance by 15th May 2017. Pitch fees not subject to VAT	£
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You are required to supply:

- Risk Assessment for your stand (including fire if using fire, electric or gas)
- Public Liability Insurance - minimum cover of £5,000,000 and cover dates must be on your copy
- Kitchen Food Hygiene Rating – those with none, or fewer than a 4 rating will NOT be accepted
- Gas Safety Check – which will be sent to you nearer the time to bring to the event
- [PAT tested equipment checklist/certificate/labels](#) click here to see why we ask for this to be done.

Alcohol, by permission only. You will require a [TENS licence from HBC Licensing](#) which is your responsibility.

Declaration by Exhibitor:

This is my/our contract for stands and other requirements at Accrington Food Festival 2017 and I accept that its completion does not itself constitute acceptance by the organiser. If the organisers notify me that my/our contract for space is accepted, a contract will be formed between me/us and the organisers, in which event I/we agree to be bound by the exhibitor Terms & Conditions outlined by Accrington Food Festival (which I have read and understood) which form part of this agreement. In particular, I fully understand and accept the terms and conditions dealing with postponement, cancellation, deposits are non- refundable etc. and dealing with the apportionment of liability.

Name:

Position:

Signature:

Date:

PAYMENT

All payments should be made payable to Scott Dawson Advertising Ltd. You will be sent an invoice for the remainder of your balance for your stand which you should use as your receipt.



SEND BY 31ST MARCH 2017:

- **MINIMUM 50% DEPOSIT IF PRIOR TO 31ST MARCH 2017 TO SECURE YOUR BOOKING OR FULL PAYMENT**
- **STAND RISK ASSESSMENT – see attached sheet**
- **PUBLIC LIABILITY INSURANCE CERTIFICATE COPY**
- **FOOD HYGIENE SCHEME KITCHEN RATING – complete box only**
- **REMAINING BALANCE TO BE RECEIVED BY 15TH MAY 2017**

Send to:

Sue Lawson

Scott Dawson Advertising Ltd

Dawson Court

Billington Road

Burnley

BB11 5BW

VIA EMAIL with PDFs of your paperwork to sue@scottdawson.co.uk

Exhibitor Questions/Queries: Sue, Festival Coordinator: 07841 471900

